

Child Safeguarding Risk Assessment

SS. Michael and Peter Junior School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of SS. Michael and Peter Junior School

1. List of school activities

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| Training of school personnel in child protection |
| Care of pupils with special needs, including behaviour and care needs |
| Toileting during class time, at break times, in other areas of the school and outside school grounds |
| Daily assembly and dismissal of pupils |
| External personnel including sports coaches/tutors/work experience/ teaching practice students |
| Classroom teaching |
| SEN teaching |
| Recreation breaks for pupils |
| Pupils transferring between classrooms/ buildings |
| School Trips |
| Outdoor activities |
| Fundraising activities |
| Parent Association Activities |
| Use of off-site activities |
| Administration of First Aid/ Medicine |
| Care of staff and pupils |
| Care of pupils with specific vulnerabilities |
| <ul style="list-style-type: none">• Pupils from ethnic minorities/migrants• Members of the Traveller community• Pupils of minority religious faiths• Children in care• Children on CPNS |

Recruitment of school personnel –

- Principal
- Teachers
- SNA's
- Caretaker/Secretary/Cleaners
- External Coaches/Tutors
- Volunteers/Parents in school activities
- Visitors/contractors present in school during/after school hours
- Parents Association
- Board of Management

Information and Communication Technology

Recordings /photography/other media

Croke Park hours for teachers/SNA's

Parent/Teacher meetings

Extra-curricular activities

2. The school has identified the following risk of harm in respect of its activities -

Inadequate training in child protection Low

Inadequate visibility MEDIUM

Toileting High

Risk of child being collected by people other than those designated MEDIUM

Inadequate training in Behaviour Management/Care Needs MEDIUM

Inadequate training in First Aid/Medicine Medium

Inadequate training in Anti Bullying Low

If external personnel not accompanied by teachers Low

If confidentiality not observed LOW

Risk of physical harm LOW

Risk of harm to self and others LOW

Inadequate supervision Low

Inadequate awareness of procedures/policies Medium

Risk of child exposure LOW

Lack of Induction Pack for staff/ external coaches/tutors MEDIUM

If lack of inclusivity LOW

Inadequate communication methods LOW

Non-notification of specific information which may affect the pupil by parents Medium

Visitors entering school buildings unsupervised MEDIUM

Substitutes not familiar with procedures MEDIUM

Late collection of child by parent medium

Lack of Intimate Care policy MEDIUM

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

Staff members and Board of Management are currently undertaking Child Protection training via the e-learning module on TUSLA website. Certificates of completion to be presented to and stored in the school office. This must be renewed and updated in 3 years from date of this statement.

All new staff to undertake Child Protection training and furnish certificate of completion to the school office.

DLP and DDLP to undertake Child Protection Training

All Child protection files will be kept in a secure location

Garda vetting to be in place for all persons engaged by the school, to be renewed on a three yearly basis an evidence of same to be provided to the school

Policies in place include Enrolment, Anti-Bullying', Code of Behaviour, Dignity in the Workplace Critical Incident

Procedures to be in place for arrival/dismissal of pupils

Procedures to be in place for Morning Supervision

Procedures to be in place for Classroom teaching

Procedures to be in place for SE teaching

Procedures to be in place for recreation breaks

Procedures to be in place for toileting

Procedures to be put in place for visitors to the school

Procedures to be in place for External Tutors/Coaches/Work Experience/Teaching Practice persons

Procedures to be in place for trips

Procedures to be in place for teachers
in relation to particular circumstances of pupils that they teach.

Training to be implemented for First Aid/Administration of Medicine

Induction pack to be implemented for all staff includes procedures and policies

Procedures/Policies to be uploaded on Aladdin

All procedures and policies must be implemented by staff

SPHE, Stay Safe and RSE policies to be implemented and parental consent to participate obtained

Procedures to be in place for Splitting classes and Substitute

School Rules to be observed

Confidentiality to be observed

Paper work of a confidential nature to be kept secured

Adequate supervision for all activities

School promotes an inclusive environment

ICT Policy to be in place

Intimate care Policy to be in place

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on **20/3/18**. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed James Dunne Date 22/5/18

Chairperson, Board of Management

Signed Lisa Dempsey Date 22/5/18

Principal/Secretary to the Board of Management

Notification regarding the Board of Management’s review of the Child Safeguarding Statement

To: _____

The Board of Management of SS Michael and Peter Junior School wishes to inform you that:

- The Board of Management’s annual review of the school’s Child Safeguarding Statement was completed at the Board meeting of 20/3/18
- This review was conducted in accordance with the “Checklist for Review of the Child Safeguarding Statement” published on the Department’s ‘website www.education.ie

Signed James Dunne Date 22/5/18

Chairperson, Board of Management

Signed Lisa Dempsey Date 22/5/18

Principal/Secretary to the Board of Management